

Privacy Policy

Effective Date: May 5, 2026

Business Name: Yorktown Glass

1. Introduction

Yorktown Glass ("we," "our," or "us") is committed to protecting the privacy of our customers and website visitors. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you engage our glass installation and repair services or interact with us online.

2. Information We Collect

We may collect the following types of information:

a. Personal Information

- Name
- Phone number
- Email address
- Billing and service address
- Payment information (when applicable)

b. Project Information

- Property details relevant to glass installation or repair
- Measurements, photos, or specifications provided for quotes or services

c. Automatically Collected Information (if applicable via website)

- IP address
- Browser type
- Device information
- Pages visited on our website

3. How We Use Your Information

We use the information we collect to:

- Provide estimates, schedule appointments, and perform services

- Communicate with you regarding your project or inquiries
- Process payments and send invoices
- Improve our services and customer experience
- Comply with legal and regulatory requirements

4. Sharing Your Information

We do not sell or rent your personal information. We may share your information with:

- Employees or subcontractors necessary to complete your project
- Service providers (e.g., payment processors, scheduling tools)
- Legal authorities if required by law
- **Mobile Information and Marketing Consent:** No mobile information, text messaging originator opt-in data, or consent will be shared with third parties or affiliates for marketing or promotional purposes. This includes your mobile phone number and any consent you provide to receive text messages from Yorktown Glass. Such information will only be used to communicate with you regarding your requested services, appointments, estimates, invoices, or other business-related matters, unless otherwise required by law.

5. Data Storage and Security

We take reasonable administrative, technical, and physical measures to protect your personal information. Your data may be stored:

- In secure digital systems (e.g., CRM, accounting software)
- In physical files stored securely at our business location

While we strive to protect your data, no method of transmission or storage is 100% secure.

6. Data Retention

We retain your information only as long as necessary to:

- Complete your project
- Maintain business records
- Comply with legal, tax, or insurance requirements

7. Your Rights and Choices

You have the right to:

- Request access to your personal data

- Request corrections to inaccurate information
- Request deletion of your data (subject to legal obligations)

To make a request, contact us using the information below.

8. Third-Party Links

Our website or communications may contain links to third-party websites. We are not responsible for the privacy practices of those sites.

9. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. Updates will be posted with a revised effective date.

10. Contact Us

If you have any questions about this Privacy Policy or how your information is handled, please contact us:

Yorktown Glass

1776 Front St.

914-962-7008

Info@yorktownglass.com